

Upton Town Library Board of Trustees
Memorial School Teachers' Room
February 4, 2013
Minutes

The Upton Town Library Board of Trustees' regular monthly meeting was called to order at 7:04 p.m. Those in attendance were: Matthew Bachtold, Charlotte Carr, Judith Katz, Katie Kelley, John Robertson, Jr. and Laurie Wodin.

A motion to "accept the agenda as written" was seconded and passed unanimously.

A motion to "accept the Secretary's minutes from January 7, 2013, as written" was seconded and passed unanimously.

A motion to "accept the Treasurer's report as written" was seconded and passed unanimously.

A motion was made "to pay Gregory Maichack \$72 for travel and expenses for the upcoming art program he will be presenting at the library." This motion was seconded and passed unanimously.

A motion was made "to change the hours of operation for the library. The new hours will be Tuesday, Wednesday and Thursday from 10 to 8, Friday from 10 to 2 and Saturday from 9 to 5. The number of hours will increase from 38 to 42. These hours will take effect on 7/1/13." This motion was seconded and passed unanimously.

A motion was made "to approve the Library budget dated 2/4/13." This motion was seconded and passed unanimously. The budget will be presented to the FinCom on Wednesday, February 6 at 8:00 at the Fire Station.

A motion was made "to accept the estimates, including an extra \$2000 for moving expenses, for the library renovations, for a total of approximately \$60,000." This motion was seconded and passed unanimously.

A motion was made "to authorize Matthew to spend up to \$5000 on a new copier for the library. The copier will be funded with \$1500 from the Revolving Fund, and up to \$3500 from the Good Fortune Fund." This motion was seconded and passed unanimously.

It was noted that Judith, Linda and Katie are up for re-election in May. George will be resigning due to health issues.

A motion was made to accept the change in the job description of the library page. One essential function, that of calling patrons regarding overdue books, will be removed." This motion was seconded and passed unanimously.

A motion “to authorize John Robertson to sign the 930 CM 6.02(3) form, which is a disclosure statement that reveals that Matthew is holding an uncompensated position in the town of Upton on the Land Stewardship Committee” was seconded and passed unanimously.

A motion “to adjourn at 8:56” was seconded and passed unanimously.

The next meeting of the Upton Library Board of Trustees will be held on Monday, March 4 at 7:00 p.m. at the Memorial School teachers’ lounge.

Respectfully submitted,
Charlotte Carr, Secretary
Upton Town Library Board of Trustees

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